

Appointment

From: Kasi, Veronica [vbkasi@pa.gov]
Sent: 9/23/2018 6:32:36 PM
To: Kasi, Veronica [vbkasi@pa.gov]; Jeffrey Allenby [jallenby@chesapeakeconservancy.org]; Dawes@chesapeakecommons.org; Trentacoste, Emily [trentacoste.emily@epa.gov]; Matt Johnston [mjohnston@chesapeakebay.net]

Subject: FW: HOLD: Chesapeake Bay Planning and Prioritization Tool Development

Location: 10th Floor Conference Room

Start: 9/27/2018 2:00:00 PM

End: 9/27/2018 6:00:00 PM

Show Time As: Tentative

Recurrence: (none)

Meeting notice and bullets that have been shared with the attendees, as requested. Folks from DEP in attendance include program folks from Stormwater and Agriculture and well as our IT folks. Let me know if you need any computer, AV equipment. There is a screen in the room that can be linked through the internet.

Main points to be covered:

- How different sectors are currently collecting and reporting information
 - Along this line, we will also want to know how that data flows up through the state to different reporting bodies
- What is the information that is needed to put together milestone plans (is it geographic, tabular, etc.)
- What other systems are each sector currently using for planning and tracking (i.e. PracticeKeeper).

See you Thursday! It is really important that you all plan on being at this meeting if this project is going to get started on the right foot. Please forward to anyone you believe should be in the room to ensure its success.

We are starting a project with the EPA Chesapeake Bay Office and Chesapeake Bay Conservancy to add to our planning repertoire for the Phase 3 WIP for counties. This modeling tool needs to link to Practicekeeper/Worldview for tracking, reporting and verification purposes. To get this project off on the right foot, the project managers from EPA and Jeff Allenby from the Chesapeake Conservancy have come up with the following questions/talking points. I think all of you have a piece of this and I hope you can take the time to get us started in the right direction. I am positive this won't take the whole day and will refine the time, once I have worked out a final agenda with the folks at EPA and the Conservancy. If you could just hold this time for now, I would appreciate it!

- How is information about BMP planning and implementation currently collected and input into a centralized system for reporting? This will help inform what additional tools are needed to help counties develop their milestone plans.
- How does data currently flow from collection through consolidation by the counties to the state, and eventually to CBP? This will help us identify places where our tools can streamline reporting and roll-up
- What other platforms are currently being used (i.e. PracticeKeeper) and what sectors do they serve? This will help us identify the connections that will need to be made on the back-end to ensure that data from different sectors is able to talk to each other.
- What information do we need to collect for the Milestone plans that currently is not in a standard format? This will help define how existing reporting and tracking tools will be modified to meet Pennsylvania's specific challenges (and will hopefully inform the system's design watershed wide).

- What are the most time-critical pieces vs. what do we have a little time to build out? This will help us prioritize our work over the next couple of months and over the next couple of years.

Thank you all.